

Minutes for May 24, 2021

DFW Parliamentarians met in person May 24, 2021. Members present included President Charlie Bowles, Vice president and Unit Parliamentarian Charles Bass, RP, Member Rory Etienne, Unit Treasurer Denise Hardwick Dotson and Secretary Kevin Baker. Quorum was established. An educational session was presented by Member Kevin Baker. Education session titled "Wait a Minute! Where are the Minutes" discussed the required content of written minutes.

Call to Order – 7:35pm

Approval of Minutes:

- The minutes for the DFW Unit March 2021 meeting were sent out electronically and corrections were submitted.

Treasurer's Report: Denise Dotson-Hardwick

- Treasurer submitted updates for the bank account showing the balance and her report was submitted for audit. Spoke on 990 e-postcard rule submission each October.
- **Officers' report**
 - President's Report – Spoke regarding Texas State Association of Parliamentarians (TSAP) virtual Convention was well run. Committee and chairs were well prepared. Successfully proctored new member examination. Travels to Navasota in June to put on Family Career and Community Leadership of America FCCLA workshop.
 - Vice president – Pre course and post course PRP work continues.
- **Standing Committee Reports:**
 - Membership Committee – Denise Hardwick Dotson No report.
 - Education Committee – Established Education Session Responsibilities
 - June Denise Hardwick Dotson
 - July Charles Bass, PRP

Special Committees: Expenditure Items Committee

No report

New Business

DFW Parliamentarians

National Association of Parliamentarians (NAP) since 2003

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Unit President and Member Rory Etienne stated work with Region 2 were bringing them up to speed on TSAP Committee functions. Received Region adviser process information. June 3-6 NAP RONR. Possible August presentation.

Next Regular Meeting June 28, 2021

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Adjourned 8:30 pm